

**FOJBE PTO Meeting**  
**Friday, January 10, 2020 – 8:45 AM**  
**Jacksonville Beach Elementary Cafeteria**

**Call to Order:** A FOJBE PTO Meeting was held at the JBE Cafeteria, in Jacksonville, FL on Friday, January 10, 2020. The President, Jaime Shachter, called the meeting to order at 8:46 AM. Quorum was established.

**Roll Call/Quorum:** The following people were in attendance: Jaime Shachter (President), Tracy Tousey (VP Year Long Programs), Amanda Ferrelle (VP Fall Programs), Jena Pugh (VP Spring Programs), Christelle Rouse (Fundraising), Nicole Schkrutz (Treasurer), Nichole Bigay (Secretary), Ms. Brothers (Teacher Representative), Kathy Poe, Carey Johnson, Aimee Herdt, Kate Ansart, Katie Hathaway, Ameer Bailey, Meredith Ring, Charlye McGurrin, Mary Lauren Eubank, Shannon Beckham, Kathy Waller, Chandu Harichandana

**Read & Approve Prior Minutes:** Motion to approve the minutes from FOJBE PTO meeting held on December 6, 2019 was made by Kathy Waller and the Motion was seconded by Mary Lauren Eubank. The Motion passed without objection.

**Financial Report:** Nicole Schkrutz (Treasurer)

- Beginning Balance: \$63, 823.98
  - Income: Total income for the month of December was \$1442.00
  - Expenses: Total expenses for the month of December were \$4982.66
  - Outstanding Checks: 5 outstanding checks, totaling \$1354.92
- Ending Balance: \$60283.32

**Correspondence:** No correspondence was discussed.

**Report of the Executive Board:**

- A. Presidents' Report: Jaime Shachter gave a brief report.
1. Request was made for members to participate on the PTO Board Slating Committee. The board requires at least 3 people. The board will first be asking the existing board if they wish to continue on for the 2020-2021 school year.
    - a. Ameer Bailey & Jaime Shachter volunteered to be on the committee.
  2. In attempt to re-energize JBE sense of community, PTO is attempting to host a "park and play" on early release Wednesdays. Parents will pick up students through the carline as usual, then convene at the playground, allowing parents the ability to interact and socialize with other parents. This will be advertised on Facebook the Monday & Tuesday prior as well as on the carline sandwich board. PTO will have current volunteer needs available for sign-up on site. This still needs approval from Ms. Mattingly.
  3. PTO is finding ways to incentivize volunteers. Possibilities include having premier parking for big events as well as spotlighting the volunteer of the month on Facebook.
  4. We will begin scaling back on homeroom parent requirements:
    - a. Kindness Meals for teachers will be eliminated. However, if a grade level wants to continue and can support the meal, it will be scheduled.

- b. Wellness parents will have only 1 lesson per month. Targeted and accessible lessons will be planned.
  - c. Art lessons for art enrichments parents will be changed from monthly to quarterly, particularly amongst the upper grades.
- 5. The following programs will possibly be cut from next school year due to the lack of volunteers: Family Dinner Night, Talent Show, Invention Convention, Donuts with Dad, Mornings with Mom
- 6. The following changes will be possibly be made for the 20-21 School year:
  - a. Volunteer Signups on Cheddar Up will be eliminated, they have not been effective in obtaining volunteers for programs.
  - b. The PTO Board will determine which events will utilize internal vs. external volunteers (parent volunteers vs. youth MS/HS volunteers). For example, Monster Mash & Science Night will rely on youth volunteers from MS & HS, allowing parents to attend and enjoy certain programs.
  - c. Potential larger events will be adopted and planned by grade level.
  - d. Improvements will be made on obtaining class email contact lists. Parents will be able to “opt-in” for communication at orientation (day one).
- 7. Volunteers of the Month:
  - a. August- Nicole Schkrutz
  - b. September- Christelle Rouse
  - c. October- Ameer Bailey
  - d. November- Meredith Ring/Aimee Herdt
  - e. Dec- Chandu Harichandana

B. Principal’s Report:

- 1. Hoch’s Retirement Ceremony: Sunday January 12<sup>th</sup> @ 4:30 PM, Maggiano’s. Tickets are still available.
- 2. Parent Bullying Seminar @ JBE, January 15<sup>th</sup>, 9:00 AM. This is open to anyone and everyone. The seminar will address the following: what to do in the event that your child has been bullied, strategies for bullies to stop bullying and will outline what DCPS defines as bullying.
- 3. Teacher of the Year will be recognized at the DCPS banquet next Friday, January 17<sup>th</sup>.
- 4. Literacy Week will be held from Monday, January 27<sup>th</sup> to Friday, January 31<sup>st</sup>. The theme is “Book Your Trip!: Adventure Awaits!”
- 5. Middle School Night will be held on January 30<sup>th</sup> @ J. Allen Axon Elementary (6:30-8:00 PM). Feeder schools will be present, this will be more intimate than the School Choice Expo.
- 6. Career Day is scheduled for January 30<sup>th</sup> and will be facilitated by grade level. Teachers may have the possibility to change the date as it also coincides with literacy week.
- 7. Mid-Year SAC Meeting will be held on Feb 4<sup>th</sup> @ 7:50 AM. An update on mid-year student achievement and progress toward school-based annual goals will be given.
- 8. JBE School Magnet Tours: January 23 @ 9 AM, January 28 @ 9 AM, February 4 @ 6 PM, February 11 @ 9 AM, February 13 @ 9 AM
- 9. School Choice Expo is scheduled for January 11<sup>th</sup> at the Prime Osbourne Convention Center from 11:00 AM – 3:00 PM.

C. Teacher Representative: Ms. Brothers.

1. New program Freckle (Reading, Math, Science and Social Studies) is being implemented as a pilot program for 60 days. This software requires the need of classroom technology. Teachers have 6 computers per classroom. Computer ratio: 1-1.75, there are about 300 computers in the building.
2. Request for formal detailed survey to faculty/staff to see where the technology money should be spent.

**Membership:** Nothing to report.

**Volunteer Coordinator (Amee Bailey):** Register for Cheddar Up for Alums/Older Siblings Volunteers.

**Advocacy (Shannon Beckham):** Legislature season starts on Tuesday, January 14<sup>th</sup>. Bill J-1 is now officially going to the floor as 1079, this bill proposes to convert the position of an appointed superintendent to an elected superintendent. Florida & Alabama are the only two states where counties can have elected superintendents. Educator Day will take place on Monday, where educators will be going to Tallahassee to march.

**Wellness:** Nothing to report.

#### **Unfinished Business:**

##### A. Completed Programs

- a. In-school Cultural Assembly – Kate Ansart (December 11<sup>th</sup>): Successful event. JBE was the first school to hold a multi-cultural holiday assembly. The Kam Lee Center performed a lion dance, which was a huge success amongst the students.
- b. Family Dinner – Chandu Harichandana (December 12<sup>th</sup>): Successful event. Dancers & chorus performed and also included a fashion show of about 20 students in traditional attire. Food was excellent, desserts were donated. This was a well-attended assembly, ~130 tickets sold.
- c. Faculty Holiday Breakfast – Melinda Oklok (December 18<sup>th</sup>): Metro Diner catered, coincided with faculty holiday party/meeting. Teacher appreciation plans are underway. Plans will be approved thru Ms. Mattingly. Teacher appreciation week will be scaled back, focusing on school wide-lasting impacts.

#### **New Business:**

##### B. Upcoming Programs

- a. Magnet Tour Guide Training – Kathy Waller (January 10<sup>th</sup>): Training will take place today after PTO meeting. Tours scheduled Tuesday/Thursday this year. Only 4 tour days: Jan 23, Jan 28, Feb 11, Feb 13. One evening tour Feb 4, which does not require PTO involvement. Student ambassadors present at each tour.
- b. Talent Show – Amanda Ferrelle (February 6<sup>th</sup>): Auditions scheduled January 15<sup>th</sup> & 17<sup>th</sup>. Deadline extended to today for signups. There have been a good number of signups. Need volunteers to judge the tryouts for the 17<sup>th</sup> 3:15-5. In-school teaser will take place possibly during literacy week.
- c. Literacy Week – Kate Ansart (January 27<sup>th</sup>-31<sup>st</sup>): Ms. Peters & literacy committee planned the week. Jane Wood, author of local adventure books, will visit on Wednesday

at no charge to PTO. Her books will be offered at discount in a presale. Orders must be turned in next Friday, January 17<sup>th</sup>. "I Have Character" parade will take place on Friday, January 31<sup>st</sup>. PTO hired Jaguar D-line as Grand Marshal. Need 1-2 volunteers for distributing presale books, Jaime Shachter & Jena Pugh volunteered.

- d. FUNd Run – Katie Hathaway (February 14<sup>th</sup> – 27<sup>th</sup>): Packets are going home Feb 12<sup>th</sup>. Pep Rally- Feb 14<sup>th</sup>. Run is on Feb 27<sup>th</sup>. Katie will brief teachers on 22<sup>nd</sup>. Goal is to raise \$60,000.

C. Chairperson Vacancies

- a. Magnet Tours (spring): Co-chair needed.  
b. Diversity Liaison (year-round): Chairperson needed.

- D. Ms. Hoch Retirement Planning Committee – Ashley Smith (January 12<sup>th</sup>): Tickets still on sale. Would love to sell about 25-30 more. PTO has purchased 1 renaissance level season pass for Alhambra as a gift to Ms. Hoch. Final head count needed on Saturday.

**Other Business:**

- A. Yearbook prices go up Jan 15<sup>th</sup>.

**Announcements:**

- A. Next Meeting is Friday, February 7, 2019 at 8:45 AM in the Cafeteria.

- <http://fojbe.com>
- <https://www.facebook.com/friendsofjaxbeachelementarypto/>
- <https://dcps.duvalschools.org/Page/25702>
- [fojbepresident@gmail.com](mailto:fojbepresident@gmail.com)

**Adjournment:** The meeting was adjourned at 9:44 AM.

*//Signed 2/7/2020//*

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Nichole Bigay, Recording Secretary