

**FOJBE PTO Meeting**  
**Friday, October 2, 2020 – 8:45 AM**  
**ZOOM Virtual Meeting**

**Call to Order:** A FOJBE PTO Meeting was held on Zoom, in Jacksonville, FL on Friday, October 2, 2020. The President, Jaime Shachter, called the meeting to order at 8:45 AM. Quorum was established.

**Roll Call/Quorum:** The following people were in attendance: Jaime Shachter (President), Nicole Schkrutz (Treasurer), Nichole Bigay (Secretary), Tracy Tousey (VP Year Round Programs), Amanda Ferrelle (VP Fall Programs), Bhavini Kuverji (Membership), Jessica Brothers (Teacher Representative), Vanessa Anderson, Shannon Beckham, Shruti Sonavane, Kathy Waller, Ameer Bailey, Christelle Rouse, Charlye McGurrin, An Oskarsson, Cameron Mattingly, Paula Poseiro, Atsuko Temple, Kathy Poe, Aimee Herdt

**Read & Approve Prior Minutes:** Motion to approve the minutes from FOJBE PTO meeting held on September 4, 2020 was made by Ameer Bailey and the Motion was seconded by Amanda Ferrelle. The Motion passed without objection.

**Financial Report:** Nicole Schkrutz (Treasurer)

1. September Financial Report
  - Beginning Balance: \$45,967.34
    - Income: Total income for the month of September was \$5046.55
    - Expenses: Total expenses for the month of September were \$1995.64
    - Outstanding Checks: 2 outstanding checks, totaling -\$103.51
  - Ending Balance: \$48,914.74
2. 2019-2020 Audit Results: An internal audit was conducted to review last year's finances. Three members conducted the audit: Lanae Peters, Melynda Waldron & Leah Jones. The audit report is posted on the website.

**Correspondence:** PTO received a note of appreciation from Ms Guthrie (PTO sent meals to Ms Guthrie while she recovered from back surgery last month).

**Report of the Executive Board:**

- A. Presidents' Report: Jaime Shachter gave a brief report.
  1. We will continue to alternate the meeting times between 8:45 and 12:30, based on the poll taken at the last meeting via Zoom. An additional poll on suggested meeting times will be included in the school improvement survey.
  2. Volunteer of the Month for September: Kathy Waller
- B. Principal's Report:
  1. Ms. Mattingly thanked the PTO for the efforts and the money raised from the STEM fundraiser.
  2. Ms. Mattingly thanked Ms. Poe and the beautification team for working in the garden area and keeping up with the weeding of the flower beds.
  3. State Executive order for SAC meetings to be held virtually has been extended. Meeting next Tuesday will be virtual.

4. JBE is preparing for some students to return to school next quarter. Ms. Mattingly will be in touch with those returning to school for teacher assignments. She noted that 350/340 students are participating in Duval HomeRoom at the moment, approximately 40 will return to school in the second quarter.

C. Teacher Representative Report (Ms. Brothers)

The teachers are very appreciative of the special treats that have been provided this year. Jaime Shachter noted that the staff lounge snacks will be replenished.

**Membership:** PTO Membership drive is still open and will stay open for the time being. Approximately 220 memberships have been sold, 212 car tags have been sold, and PTO has raised \$1435.00

**Volunteer Coordinator:** The volunteer coordinator position has not been filled. The job description for this position has been listed on the FOJBE PTO website.

**Advocacy (Shannon Beckham):**

- Monday October 5<sup>th</sup> is the last date to register to vote for the state of Florida.
- Sales tax referendum will be voted on in November. Refer to ourduvalschools.org for more information
- Talking points for the Sales Tax Referendum:
  - The money raised cannot be used for the renaming of schools. The money raised can only be used for capital improvements, such as safety features, repairs, renovations, and construction of new facilities. JPEF (Jacksonville Public Education Fund) has a separate private fundraising campaign to fund the 6 schools in the renaming process.
  - The school district receives less than 1% of total budget from the lottery. The state mandates that the lottery money be spent on certain programs, mainly the Bright Futures Scholarship Program.
  - Citizen oversight committee will be established to review the spending, the process and completion of the projects to ensure the money is spent as promised.
  - Average age of our schools in the district are 44 years old. Duval County has the oldest schools in Florida.
- Early voting begins October 19<sup>th</sup>

**Wellness:**

- The school's wellness committee will have a meeting at the end of October.
- Aimee Herdt helped complete our buddy matchups. A significant number of students in the upper grades (3<sup>rd</sup>/4<sup>th</sup>/5<sup>th</sup>) volunteered to be a buddy. Therefore, many students in the younger grades will be paired with 2 older students.

**Unfinished Business:**

A. Completed Programs

1. Fall Fundraiser (STEM September) – September 1<sup>st</sup>-30<sup>th</sup> (Christelle Rouse): \$16,501 was raised. Over 200 families donated. Christelle will arrange the virtual zoo trip for Ms. Johnson's and Ms. Allen's classes as well as the zoo tickets the students will receive.
2. New Family Ambassador Program (Amee Bailey): A follow up ambassador meeting was held with the new families. Meetings have not been well attended; however ambassadors have been touching base with their families. A suggestion was made by a PTO member to

have the ambassadors reach out to their families before the 2<sup>nd</sup> quarter to ensure the transition is smooth if they are moving from Duval HomeRoom to Face2Face learning.

B. DHR Playground Recess Meetups: The only clearance for holding events at the school at this time is picture day. Discussing the access of playground for Duval HomeRoom for a recess meetup will be tabled for another month. In the meantime Ms. Mattingly will investigate if this is a feasible option.

C. By-Laws Review/Amend/Vote:

A small committee was formed over the summer to review the By-Laws. A few clarifications and amendments were made. The submitted changes were sent out by Ms. Mattingly in her weekly email and were posted on the website. No feedback was received on these changes. Motion to approve the changes in the FOJBE By-Laws was made by Tracy Tousey and the Motion was seconded by Paula Poseiro. The Motion passed without objection.

## **New Business:**

A. Upcoming Programs

1. Book Fair (virtual) – October 2<sup>nd</sup>-15<sup>th</sup> (Heather Harris): Begins on October 2<sup>nd</sup> virtually, a flyer was distributed for Face2Face students and virtually via the class homeroom parents for Duval Homeroom classes. The book fair benefits the media center. In order for the school to get credit, please create an account when accessing the link.
2. Red Ribbon Week – October 26<sup>th</sup>-30<sup>th</sup> (Elleanor Swartz & Erika Glocker): Ms. Chapman is the lead for this program and themed days of the week have not yet been planned. This committee is brainstorming ways to include Duval HomeRoom students. Flyers will be sent out by paper and electronically soon. The photobooth will not be used this year due to COVID restrictions.
3. Bring Your Dad to School Day: In lieu of Donuts with Dads, a bring your dad to school day is being planned. Logistics have not yet been planned, but this will be virtual either on Microsoft Teams or Zoom.
4. Invention Convention – November 2<sup>nd</sup>-5<sup>th</sup> (Eric Ansart): Face2Face students will bring their inventions in with them to school. Duval HomeRoom students will drop off their inventions with the front office of school during an assigned day. Teachers/staff will set up inventions in the media center. Bolts & Bytes is the sponsor of this program and will provide the judges. Flyers will be sent home soon.
5. Veteran's Day Celebration – November 10<sup>th</sup> (Eileen Tyrrell): Veterans Day ceremony will occur virtually. PTO is working on getting a keynote speaker. The keynote speaker's speech will be recorded and played for all students at the beginning of the day. A video of a flag raising and music will be included.
6. Virtual Talent Show – November 12<sup>th</sup> (Amanda Ferrelle): Prerecorded performances & MC introductions will be streamed together for a virtual talent show. Videos will be submitted for auditions. Flyers will be sent out next week. Full stream of the show will occur on November 12<sup>th</sup> at 6:30pm.
7. School Improvement Survey: Will be published towards the end of October. This survey is used to determine the priorities for discretionary PTO spending. In the past years we have purchased playground equipment and interactive TVs. Teachers have/will submit suggestions and ideas for their priorities. Survey categories include: Classroom Technology, Educational Materials/Programs, Health & Wellness, Playground Upgrades,

Recess & Playground Equipment, School Wide Technology, Outdoor Classrooms (new this year). PTO will include students in this survey.

Member suggested including feedback and suggestion on interest in programs/events. It was determined the school improvement survey is not the appropriate place to poll this information. A survey with program/events priorities will occur in the spring before next school year's schedule/budget is planned.

B. Chairperson Vacancies:

1. Volunteer Coordinator (year-round)
2. Rewards Program (year-round)
3. School Pictures (spring)
4. Literacy Week (spring)
5. Magnet Tours (spring)
6. Play Day (spring)

**Other Business:**

A. Outdoor Classrooms (An Oskarsson):

An Oskarsson presented the benefits of adding outdoor classrooms at JBE. The presentation included research from the Dr. Erin Largo-Wight from UNF on the benefits of learning outside.

**Announcements:**

A. Next Meeting is Friday, November 6, 2020, 12:30pm – via Zoom.

- <http://fojbe.com>
- <https://www.facebook.com/friendsofjaxbeachelementarypto/>
- <https://dcps.duvalschools.org/Page/25702>
- [fojbeptopresident@gmail.com](mailto:fojbeptopresident@gmail.com)

**Adjournment:** The meeting was adjourned at 10:04 AM.

                    //signed 6 Nov 20//                      
Nichole Bigay, Recording Secretary