

FOJBE PTO Meeting
Friday, April 16, 2021 – 12:00 PM
ZOOM Virtual Meeting

Call to Order: A FOJBE PTO Meeting was held on Zoom, in Jacksonville, FL on Friday, April 16, 2021. The President, Jaime Shachter, called the meeting to order at 12:04 PM. Quorum was established.

Roll Call/Quorum: The following people were in attendance: Jaime Shachter (President), Amanda Ferrelle (VP Fall Programs), Jena Pugh (VP Spring Programs), Tracy Tousey (VP Year-Round Programs), Nicole Schkrutz (Treasurer), Bhavini Kuverji (Membership), Cameron Mattingly (Principal), Lina Houtz, Amanda Chapman, Kathy Poe, Kathy Waller, Stephanie Deverson, Sneha Prasad, Allison Sullivan, Vanessa Anderson, Theresa Jenkins, Ameer Bailey, Christelle Rouse, Cheryl Culp

Read & Approve Prior Minutes: Motion to approve the minutes from FOJBE PTO meeting held on March 4, 2021 was made by Kathy Poe and the Motion was seconded by Amanda Ferrelle. The Motion passed without objection.

Financial Report: Nicole Schkrutz (Treasurer)

February Financial Report

- Beginning Balance: \$43,709.80
 - Income: Total income for the month of March was \$7611.25
 - Expenses: Total expenses for the month of March were \$3102.69
 - Outstanding Checks: 3 outstanding checks, totaling -\$807.11
- Ending Balance: \$47,411.25

Correspondence: No Correspondence

Report of the Executive Board:

A. Presidents' Report:

1. Volunteer of the Month for March: Amanda Chapman

B. Principal's Report:

1. Thanks to all of the PTO volunteers who made encouragement signs for FSA testing.
2. Thanks to Mr. Morris and Eileen for planning the Spring Dance.
3. FSA testing is taking place during the month of April and May, almost up to the last week of school.
4. Achieve, Freckly and I-ready testing is also taking place. If you have further questions about testing, please contact Ms. Chatman.
5. All new magnet students were notified of their acceptance for next year. There will be fewer classes in 4th/5th grade next year and more classes in 1st and 3rd grades. We will be welcoming our new families on May 12th virtually at 6 PM. PTO members can attend the meeting to welcome the new families.

C. Teacher Representative Report (Ms. Brothers): No Teacher Report

Membership: No new updates to membership this month. The drive has been closed out for the year. Membership information for next year will be sent out by Ms. Mattingly throughout the summer. Memberships will be BOGO up until the 4th/5th of August in time to get membership cards and car tags in the beginning of the year packets.

Volunteer Coordinator: No update

Advocacy (Shannon Beckham):

- Bills of concern:
 - Bill SB 48- Consolidates the 5 current voucher programs into 2. Expands eligibility, however, reduces state oversight of the program, which will impact public schools.
 - SP 86- Bright Futures
 - HB 259/SB 498- Allows for guns to be carried on religious sites that have preschools or schools on campus.
- Positive Bills in Legislature:
 - HB 225/SB 280: Special Needs Educational Support bill that calls for screening and dedicated staff and appropriate curriculum for students with dyslexia.
 - HB 199/SB 1494: Offers additional support and education and testing for students with limited English proficiency.
 - HB 383/SB 590: Concerns the involuntary examination of children with regards with to the Baker Act, must include parental notification.

Wellness:

- Shade sails were installed on the front playground, curtesy of an Eagle Scout for his eagle project. Two smaller sections of the playground now have shade.
- The tile mural in honor of Joe DeWaele was installed. The 5th grade students took part in a small ceremony in which the track was named in honor of Joe. A 100 MC run took place on Joe's track last weekend.
- The wellness program helped support testing treats and helped distribute buddy letters during testing.

Unfinished Business:

A. Completed Programs

- Play Day – March 5 (vacant): Play day went well. Coach Paape and the resource teachers planned a scaled down playday. PTO purchased lunch for the resource team from Tropical Smoothie. Lysol spray was also purchased for sanitization, as well as small bottles of water for students who did not bring in a water bottle.
- Spring Dance – March 26th – Eileen Tyrell: Approximately \$750 was spent, PTO hired Mr. Morris to DJ and purchased prizes for participants. About 40/50 families attended. All prizes will be distributed by Monday.
- Playground Play Groups: Playground groups have been well attended and fun. A makeup day was scheduled for 2nd grade when it was canceled due to weather. The schedule for playground groups has been included in Ms. Mattingly's weekly principal emails.
- PTO Board Nominating/Slating – Tracy Tousey, Stephanie Deverson, Mahak Gupta:
 - President: Not Yet Filled. Member suggested advertising to new incoming magnet families.
 - Treasurer: Lina Houtz
 - Secretary: Cheryl Culp (recording), Kathy Waller (corresponding)
 - Programs Director(s): Theresa Jenkins (year-round), Manjula Chandran (fall), Chandra Guirgis (spring)
 - Fundraising Director(s): Christelle Rouse (fall), Kara Scremin (spring)
 - Membership Director: Bhavini Kuverji

New Business:

A. Budget Amendment

- SAFARI Sprint: Total Donations: \$57,787.25, Expenses: \$4449.80
- School Improvement Funds Available: \$53,337.45
- School Improvement Priorities
 - Teachers: 1. Classroom Tech, 2. Health/Wellness
 - Students: 1. Health/Wellness, 2. Playground Upgrades
 - Parents: 1. Classroom Tech, 2. Health/Wellness & Outdoor Classroom
- Budget Amendment Proposal:

Budget Item	Amount
5 th Grade Activities: 10% of total funds raised by 5 th Grade Classes earmarked for 5 th Grade End-of-Year Activities	\$1116
Teacher Grants – BONUS (homeroom teachers only, \$50 each)	\$1500
Classroom Technology Total (see below)	\$22,931
Health & Wellness: Classroom Air Purifier (6)	\$3570
Health & Wellness: Faculty/Staff Sessions	\$500
Playground Upgrades: Soccer Goals	\$2925
Playground Upgrades: Play Equipment	\$4338
Educational Programs (WriteScore, Whooo’s Reading):	\$7230
Outdoor Classrooms: Butterfly Enclosure	\$350
Outdoor Classrooms: 3 x Outdoor Classrooms Materials (Equipment, Supplies, Seating, Comfort)	\$8000
TOTAL	\$52,460.00

Classroom Technology Breakdown	\$22,931.00
Classroom Technology: Hovercams/Docucams (18) \$345 ea	\$6210
Classroom Technology: Webcams (16) \$138 ea	\$2208
Classroom Technology: Printers (23) \$482 ea	\$11,086
Classroom Technology: Toner (23) \$149 ea	\$3427

- Member asked if teachers are supported in health/wellness. Ms. Mattingly noted that teachers have been encouraged and supported throughout the year in many ways: “Whoop Whoop Cart” on select Fridays with treats and encouraging notes, “Teacher of the Month” is celebrated with balloons, social media recognition and a gift card, “Lucky Ducky” winning drawings, “10 at 10 or 9 at 9” prizes are given to teachers who call and answer a question about JBE correctly. Self-Care November was focused on the health and wellness of teachers. In December teachers participated in the 12 days of Christmas to keep the teachers encouraged and motivated. PTO will inquire about purchasing meditation app for teachers or hiring a meditation/yoga session for next year or possibly at the end of testing this year. Member suggested reaching out to the owner at Seaside Yoga. Ameer Bailey agreed to research outdoor meditation possibilities.
- Motion to amend the budget for the School Improvement Purchasing Plan was made by Tracey Tousey and the Motion was seconded by Amanda Ferrelle. The Motion passed without objection.

B. Upcoming Programs

1. Teacher Appreciation Week – May 3rd- 7th – Melinda Oklok: Information will be sent out via homeroom parents. Homeroom parents will encourage parents and students to follow the schedule below:
 - Monday - Wish List Day. Many teachers have already shared Amazon wish lists (please coordinate with your teacher if not) Parents can opt to order a wish list item for the teacher.

- Tuesday - Wear your teacher's favorite color day.
 - Wednesday - Students only. Send an appreciation email or letter to teacher.
 - Thursday - Parents only. Send an appreciation email or letter to teacher.
 - Friday - Optional gift day. Class gifts or group gifts would be delivered this day.
- FOJBEPTO will host/provide the following for all staff:
- Monday - lunch (Jason's Deli)
 - Tuesday - treats (gourmet Cookies) and lunch from WonderBird
 - Wednesday - snack (Italian ice from Jeremiah's)
 - Thursday - Cinottis Donuts
 - Friday - Gifts** these will be the academic planners for classroom teachers and Amazon gift cards for all other faculty
 - Raffle Prizes: Some local businesses donated various gifts to be raffled during the week
2. 5th Grade Graduation/Celebration Activities – Amanda Ferrelle: Kathy Waller is putting together a photo montage set to music that will be played during the graduation. Rachel Calzada is planning an outdoor lunch that will take place between the graduation ceremonies. Shannon Beckham is working on getting a design together for class t-shirts as well as pricing. An off-campus party is in the tentative planning stages. More details to be finalized and shared in the coming weeks.
 3. Teacher Retirements (Shiver/Peters) – Kathy Waller: A photo slideshow will be presented to them digitally. Gifts from PTO will be purchased in addition to the gifts purchased from the current classes. A drive-by parade celebration will be scheduled on June 4th in the afternoon.

C. Chairperson Vacancies:

1. Fall – Amanda Ferrelle: Co-Chair for Science Night
2. Spring – Jena Pugh: Book Swap, Literacy Week, Play Day, Magnet Tours, Mornings with Mom
3. Year-round – Tracy Tousey: Advocacy, Beautification, Community Outreach, Diversity, Seasonal Decorations, Teacher Hospitality/Teacher Appreciation, Website and Wellness

Other Business: Mother's Day Virtual School Visit will take place virtually on May 6th for K-2nd and May 7th for 3rd-5th grades. Mothers will join the class virtually on Microsoft Teams from 2-2:30 PM.

Announcements:

- A. Next Meeting is Friday, May 7th, 2021, 9:00am – via Zoom
 - <http://fojbe.com>
 - <https://www.facebook.com/friendsofjaxbeachelementarypto/>
 - fojbepresident@gmail.com

Adjournment: The meeting was adjourned at 1:54 PM.

//signed 5/7/21//

Nichole Bigay, Recording Secretary