

FOJBE PTO Meeting
Friday, May 7, 2021 – 9:00 AM
ZOOM Virtual Meeting

Call to Order: A FOJBE PTO Meeting was held on Zoom, in Jacksonville, FL on Friday, May 7, 2021. The President, Jaime Shachter, called the meeting to order at 9:04 AM. Quorum was established.

Roll Call/Quorum: The following people were in attendance: Jaime Shachter (President), Amanda Ferrelle (VP Fall Programs), Jena Pugh (VP Spring Programs), Tracy Tousey (VP Year-Round Programs), Nichole Bigay (Secretary), Bhavini Kuverji (Membership), Cameron Mattingly (Principal), Kathy Waller, Rachael Calzada, Lina Houtz, Charlye McGurrin, Sneha Prasad, Ameer Bailey, Theresa Jenkins, Kathy Poe, Paula Poseiro, Anna Moon, Vanessa Galan, Kendall Webb, Christelle Rouse

Read & Approve Prior Minutes: Motion to approve the minutes from FOJBE PTO meeting held on April 19, 2021, was made by Kathy Poe and the Motion was seconded by Paula Poseiro. The Motion passed without objection.

Financial Report: Jaime Shachter (Treasurer unable to attend)

February Financial Report

- Beginning Balance: \$47,411.25
 - Income: Total income for the month of April was \$63,033.55
 - Expenses: Total expenses for the month of April were \$4052.84
 - Outstanding Checks: outstanding checks, totaling -\$2271.42
- Ending Balance: \$108,663.38

Correspondence: No Correspondence

Report of the Executive Board:

A. Presidents' Report:

1. Although the preorder from yearbooks was complete, PTO does have a few extra yearbooks for sale. Email fojbeptoyearbook.com or visit <https://jbeyearbook.cheddarup.com> to purchase.
2. First Day school supply kits are for sale until June 15th. Supplies included in these orders are the exact supplies teachers have requested.
3. PTO has put out a budget and programs survey, prioritizing which programs families would like to see continue for the coming years. The link to the survey has been emailed out to members and also is included in Ms. Mattingly's weekly emails.
4. New parent virtual orientation is taking place next week. Jaime will be sharing information about PTO and the parent ambassador program.
5. Jaime acknowledged and thanked the current PTO board members for all of their hard work and dedication serving the PTO and the school.
6. Volunteer of the Month for April: Melinda Oklok

B. Principal's Report:

1. Ms. Mattingly acknowledged the work of the PTO and the board members. She is extremely grateful for the support that has been provided to the school during this unprecedented year.
2. Hospitality is coordinating a volunteer appreciation event.
3. Teacher & Staff Appreciation week was extremely successful. The staff and teachers were very grateful for all of the support provided by the PTO.

4. Teachers were able to convey their technology needs. Staff and administration are very grateful for the new technology items that they will receive through the PTO fundraising efforts. The 10 interactive TVs finally arrived, which were on backorder from last year. Almost every class now has an interactive TV; only one grade level does not have one per each classroom per their choice.
5. New Parent Orientation is Next Wednesday 6PM via TEAMS. JBE will have 135 new families next year, 75 which are Kindergarten.
6. 5th grade graduation events will take place with the help of a committee of 5th Grade parents.
7. Magnet Acceptance Data has been analyzed, there has been a decrease in gifted applicants each year. Ms. Mattingly will be leaning on the PTO for Family Outreach/Recruitment to help change this trend.
8. The school is in need of a Wellness Committee Chair; wellness meetings take place every month.

C. Teacher Representative Report (Ms. Brothers):

1. Teachers were appreciative all of the support during Teacher Appreciation week as well as the stock the lounge effort.

Membership: No new updates to membership this month. The drive has been closed out for the year. Membership information for next year will be sent out by Ms. Mattingly throughout the summer. Memberships will be BOGO up until early August in time to get membership cards and car tags in the beginning of the year packets.

Volunteer Coordinator: No update

Advocacy (Shannon Beckham): No update

Wellness: In need of a Wellness Chairperson.

Unfinished Business:

A. 2021-2022 PTO Board Elections: Motion was made from Kathy Poe, seconded by Amanda Ferrelle to accept the following PTO Board Slate for the 2021/2022 school year:

- President: Kendall Webb
- Treasurer: Lina Houtz
- Secretary: Cheryl Culp (recording), Kathy Waller (corresponding)
- Programs Director: Theresa Jenkins (year-round), Manjula Chandran (fall), Chandra Guirgis (spring)
- Fundraising Director: Christelle Rouse (fall), Kara Scremin (spring)
- Membership Director: Bhavini Kuverji

B. Completed Programs:

- Teacher Appreciation Week – May 3rd- 7th – Melinda Oklok: An array of treats was purchased for teachers/staff throughout the week. A celebration was coordinated for each day for individual classes, coordinated through the homeroom parent. Over 160 raffle items were donated to be given out throughout the week.
- Playground Play Groups – ongoing: May will conclude out playground meetups. They are scheduled towards the end of May. The schedule for playground groups has been included in Ms. Mattingly's emails.

New Business:

A. Upcoming Programs

1. 5th Grade Graduation/Celebration Activities – Amanda Ferrelle: Letter was sent out to 5th grade parents for schedule of activities. 2 different graduations will take place Tuesday June 2nd based on classes; two adults may attend on behalf of the student. Tropical Smoothie Café will be provided for lunch, parents pay for lunch via the Cheddar Up link (\$11- includes lunch and t-shirt), included in the information email. Students will receive a class t-shirt. On the last day of school, 5th graders will participate in a faculty/student kickball game and will receive Jeremiah’s frozen ice. Parents can watch from outside the fence. Clap out will take place after the kickball game. Students are encouraged to bring yearbooks on graduation day.
2. Teacher Retirements (Shiver/Peters) – Kathy Waller: Requesting videos via VidHug. Money has been allocated for a gift for both teachers. A photo slideshow will be presented to them digitally. The teachers ‘current classes will also be purchasing gifts for their teachers. A drive by celebration will be scheduled on June 4th in the afternoon.
2. Health & Wellness Sessions for Faculty & Staff – May: Flyer will be sent out to teachers with a schedule of events. Staff wellness sessions have been arranged for the last week of school; sessions will be held in the mornings prior to the start of the school day. The wellness sessions will last 30 minutes long and will include two types of yoga and mindfulness meditations. Extra self-care gift card prizes will be raffled off to teachers that participate in each session.

B. Chairperson Vacancies:

1. Fall – Amanda Ferrelle: Packet Stuffing
2. Spring – Jena Pugh: Literacy Week, Back to School Supplies, Play Day, Mornings with Mom
3. Year-round – Tracy Tousey: Beautification, Community Outreach, Rewards Program, Advocacy, and new role of Family Outreach/Recruitment

Other Business: JBE received the Duval County Green Champion award this year, against about 20 schools. Ms. Brothers along with Wellness and other initiatives has helped JBE complete extra activities with students to incorporate green concepts at their school. JBE has been very close to winning this award in previous years, and finally clinched the Green Champion award!

Announcements:

A. Next Meeting is TBD August 2021

- <http://fojbe.com>
- <https://www.facebook.com/friendsofjaxbeachelementarypto/>
- fojbepresident@gmail.com

Adjournment: The meeting was adjourned at 10:24 AM.

 //signed June 16th, 2021//
Nichole Bigay, Recording Secretary