



— FRIENDS OF —
JAX BEACH ELEMENTARY
— PARENT TEACHER ORGANIZATION —

Enrichment Grant Application

The purpose of the PTO Enrichment Grant is *to directly provide books, learning materials, equipment, supplies and other such items for the educational enrichment of the students of Jacksonville Beach Elementary School.*

Date: _____

Teacher's Name: _____

Grade/Class: _____ # Students to Benefit: _____

Estimated Useful Life of Purchase: _____

| Purchase / Expense Information | | |
|--------------------------------|---|------|
| Item(s) Purchased | How Used in Class / How Benefits Students | Cost |
| | | |
| | | |
| | | |
| | | |
| Total: | | |

All documentation including receipts or invoices MUST be attached to this form in order to process a reimbursement or issue a check. If you need more room to explain the purchase and/or benefits, please use the back of this form.

Signature of person requesting the reimbursement or check (teacher):

Place completed form in the Treasurer's box in the PTO Room or email with scanned receipts to fojbepptreasurer@gmail.com.

For questions, please contact Treasurer at the email above or President at fojbepptreasurer@gmail.com.

| Treasurer's Use Only | | |
|----------------------|-------------|---------------|
| Check #: _____ | Date: _____ | Amount: _____ |