

**FOJBE PTO Meeting**  
**Friday, September 3, 2021 – 8:45 AM**  
**ZOOM Virtual Meeting**

**Call to Order:** A FOJBE PTO Meeting was held on Zoom, in Jacksonville, FL on Friday, September 3, 2021. The President, Kendall Webb, called the meeting to order at 8:47 AM. Quorum was established.

**Roll Call/Quorum:** The following people were in attendance: Kendall Webb (President), Cheryl Culp (Secretary), Lina Houtz (Treasurer), Bhavini Kuverji (VP Membership), Shelly Vail (Advocacy), Cameron Mattingly (Principal), Kara Scremin, Cierall Bulan, Gina Billeter, Maria Crist, Rachael Calzada, Stephanie Deverson, Lois Yoon, Sheha Prasad, Jaime Schacter, Kelly Stoneberger, Theresa Jenkins, Kathy Waller, Ameer Bailey

**Read & Approve Prior Minutes:** N/A

**Financial Report:** Lina Houtz (Treasurer)

Annual Audit (July 1, 2020-June 30, 2021)

- Beginning Balance: \$52,516.88
  - Income: Total income received since last audit was \$105,027.85
  - Total Cash was \$157,544.73
  - Expenses: Total expenses since last audit were \$114,406.61
  - Bank Statement Balance (as of June 30, 2021) was \$59,516.83
  - Outstanding Checks: \$16,378.71
  - Balance in Checking Account: \$43,138.12

August Financial Report

- Beginning Balance: \$53,440.39
  - Income: Total income for the month of August was \$4,689.00
  - Expenses: Total expenses for the month of August were \$19,612.56
  - Outstanding Checks: 3 outstanding checks, totaling \$347.53 and 2 reconciled checks, totaling \$-4,522.78
- Ending Balance: \$34,341.58
- A motion was approved to reallocate the money allotted for assemblies to End of Year Awards.

**Correspondence:** PTO received 2 Thank You notes from Ms. Williams for the air purifier and \*\*\*\*\*

**Report of the Executive Board:**

A. Presidents' Report: Kendall Webb gave a brief report.

1. Kendall introduced herself as the new PTO President.
2. The President attended the Audit, which was completed June 30.

B. Principal's Report: Cameron Mattingly

1. Open House (K-2<sup>nd</sup>) was done virtually. Ms. Mattingly appreciated everyone's participation.
2. Classroom Volunteers- Teachers sent emails to parents regarding classroom volunteers. They are trying to fill all spots.
3. Visitor Volunteer Policy- there was an update to the Visitor Volunteer Policy recently. The school will have visiting volunteers starting Tuesday, September 7; however, the visitors cannot be near the students.
4. Teachers are now all teaching in person instead of 50-60% being DHR 2020-2021. This has been a difficult transition for many teachers and has been stressful for everyone. A suggestion was

made to have a PTO initiative to include notes of kindness, encouragement via email, a physical note to school, etc. Kathy Waller agreed to lead this initiative.

C. Teacher Representative Report : N/A

**Membership:** Bhavini Kuverji (VP Membership)

- There have been 284 cheddar up purchases and a total of 360 car tags purchased, totaling \$1800.

**Volunteer Coordinator:** No Report

**Advocacy (Shelly Vail):**

- The FL Governor signed a new budget with an increase of \$50 per student base funding, but was an overall decrease per student.
- \$42M put toward school hardening grants (security measures), \$1.9M of which went to Duval Co.
- The US Dept. of Agriculture is accepting PEBT applications, but FL has not applied for this yet. There is a total of \$820M in food assistance for families over summer.
- Duval County School Board challenged the state's declaration that they were in violation of their order regarding masks. Duval County argued they were in compliance because they gave parents the option to opt out with a doctor's note. At the end of the week of August 22 there were 1600 covid cases reported, 65% higher than the entire last school year.
- The Health Department is running slow with contact tracing at 12%, which might raise concerns with some parents as they are potentially not aware of covid cases in their child's classroom until after child is exposed. Members of the PTO discussed options for voluntary notification of covid cases within classrooms. A Facebook group was proposed as well as drafting a letter that Ms. Mattingly can send to parents including options for covid notifications. This discussion will be revisited at the next PTO meeting in October.

**Wellness:** (Jaime Schacter)

- The Wellness Chair is still vacant
- The Wellness Committee will have their first meeting on 9/17 and will discuss Buddy Programs and Beaches Resources.

**Unfinished Business:**

A. Completed Programs

1. Teacher Breakfast August (?) The Faculty/ Staff Breakfast went very well.
2. Beautification (Tracy Tousey): No Report
3. School Supplies (Leah Jones): Jaime Schacter spoke regarding school supplies. The school supplies were delivered August 6 and there were many volunteers who helped distribute them to the classes. A few supplies were missing, but the company was very quick to respond and overnighted the missing supplies. Last year, there were labels included in the boxes. There were no labels this year and the question was brought up whether this was something the teachers preferred. No response.

4. Back to School Welcome for New Families: Ameer Bailey spoke on behalf of missing chair. She attended the welcome event and stated it was outside. There were a few families that attended.
5. Summer Reading Program: Kara Scremin spoke on behalf of missing chair. The celebration event at Pump It Up was cancelled due to covid concerns, but prizes were given instead. There were 97 finishers this year and the announcement of completed summer readers over the loud speaker by Ms. Mattingly was well received by the students. This may be something to consider in the future.
6. New Family Ambassador (Ameer Bailey): Only 10 families signed up this year. The ambassadors will continue reaching out to new families. Will have to discuss the continuation of this program going forward.

### **New Business:**

#### **A. Upcoming Programs**

1. Fall Fundraiser (Kristell Rouse): The Stem Fall Fundraiser began 9/1. The display was dropped off at the school on 9/1. Numbers will be updated by Kendall Webb each morning. There will be a Facebook post going out to announce the fundraiser.
2. Book Fair (date\*\*\*): Will be held at school this year, but no volunteers will be allowed when students attend. Volunteers will be needed to set up.
3. Donuts with Dads: Due to covid restrictions, Dads will not be allowed in school when the event was originally scheduled in October. The PTO discussed moving the event to January to potentially allow for restrictions to ease by that time.

#### **B. Chairperson Vacancies:**

1. In School Cultural Assembly
- 2.

### **Other Business:**

### **Announcements:**

- A. Next Meeting is Friday, October 1, – via Zoom @ 12:30 PM
  - <http://fojbe.com>
  - <https://www.facebook.com/friendsofjaxbeachelementarypto/>
  - [fojbepresident@gmail.com](mailto:fojbepresident@gmail.com)

**Adjournment:** The meeting was adjourned at 10:16 AM.

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Cheryl Culp, Recording Secretary