

**FOJBE PTO Meeting**  
**Friday, January, 7 2022 – 8:45 AM**  
**ZOOM Virtual Meeting**

**Call to Order:** A FOJBE PTO Meeting was held on Zoom, in Jacksonville, FL on Friday January 7, 2022. The President, Kendall Webb, called the meeting to order at 8:45 AM. Quorum was established.

**Roll Call/Quorum:** The following people were in attendance: Kendall Webb (President), Lina Houtz (Treasurer), Cheryl Culp (Recording Secretary), Chandra Gurgis (VP Spring Programs), Stephanie Deverson, Lois Yoon, Jena Pugh, Ameer Bailey, Theresa Jenkins (VP Year-Round Programs), Carlos Parada, Bhavini Kuverji (VP Membership), Kara Scremin

**Read & Approve Prior Minutes:** Will approve December and January Minutes during February Meeting

**Financial Report:** Lina Houtz (Treasurer)

December Financial Report

- Beginning Balance: \$50,183.32
  - Income: Total income for the month of December was \$71.15
  - Expenses: Total expenses for the month of December were \$2,482.97
  - Outstanding Checks: 2 outstanding checks totaling \$531.09, 3 checks reconciled totaling \$-8,171.17
- Ending Balance: \$40,131.42

**Correspondence:** Kendall Webb (President)

- Volunteer of the Month: Eric Ansart for the Invention Convention.

**Report of the Executive Board:**

A. Presidents' Report: Kendall Webb (President)

B. Principal's Report: Cameron Mattingly (Principal)

- Working with Ms. Peters to finalize Literacy Week (week of Jan 24). Expense will be approximately \$225 for Literacy Week items.
- Mrs. Scremin sent "Something to Give" video that the 5<sup>th</sup> graders completed in December. They completed welcome kits for kids that moved to the area from Afghanistan.
- JBE was recognized for winning the National Blue-Ribbon Award during the December board meeting. Ms. Chapman, Johnson, and Kolb joined her. JBE was also recognized as the #1 Elementary school in FL by US News and World Report.
- Jan 10 JBE will be awarded FLDOE School of Excellence- State Recognition.
- Recruitment Season- JBE is actively recruiting gifted students over the next 8 weeks. The topics of discussion for magnet tours sheet was sent out to parents recently. We are encouraging parents and students to read over the list and review to advertise and get word out about JBE. Based on survey results, biggest take away was that the way the people hear about JBE is from a friend. During tours, narrative will describe why JBE has won awards. This year, tours will be separated into Gifted, AT, and virtual open house.

C. Teacher Representative Report: Ms. Brothers

- No needs at this time, but thank you for the printers and teachers' lounge snacks.

**Membership:** Bhavini Kuverji

- No updates, but will keep the membership drive open in case any new students need to purchase a tag.

**Volunteer Coordinator:** no report

**Advocacy:** no report

**Wellness:**

- Parent volunteers are needed for classrooms. Next wellness meeting is Jan 28 @ 12:30pm. We will follow up with Jaime Schacter for next steps.

**Unfinished Business:**

A. Completed Programs:

- Dreams Come True: Thank you, Theresa Jenkins for a successful event in December.
- Garden Mural is completed
- 100 Mile Club: miles will be posted this month, most likely outside classrooms.

**New Business:**

A. Upcoming Programs

1. JBE Tours: Ameer Bailey

- Sneha Prasad will be sending out a sign-up genius for tour volunteers. Tours will be held at the end of January.

2. Donuts with Dads:

- Will be scheduled in February. More details will be given during February meeting.

3. Talent Show:

- January 27, applications are due by end of day Jan 7, videos by Sunday Jan 9.
- Chandra will follow up to see if there is an option to do the talent show virtually

5. 100<sup>th</sup> Day of School: Jan 24

B. Chairperson Vacancies:

**Other Business:**

- Hospitality: (Stephanie Deverson)

Stephanie asked if she can get volunteers together to organize a PTO closet at school. It has a lot of items that can be used for events going forward.

**Announcements:**

A. Next Meeting is Friday, Feb 4, 2022, – via Zoom @ 12:30 PM

- <http://fojbe.com>
- <https://www.facebook.com/friendsOfJaxBeachElementaryPTO/>
- [fojbeptopresident@gmail.com](mailto:fojbeptopresident@gmail.com)

**Adjournment:** The meeting was adjourned at 9:58 AM.

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Cheryl Culp, Recording Secretary