

**FOJBE PTO Meeting**  
**Friday, October 7, 2022 – 8:50 AM**  
**JBE Cafeteria and ZOOM Virtual Meeting**

**Call to Order:** A FOJBE PTO Meeting was held in person and Zoom in Jacksonville, FL on Friday, October 7, 2022. The President, Ameer Bailey, called the meeting to order at 8:50 AM. Quorum was established.

**Roll Call/Quorum:** The following people were in attendance: A. Michelle Alford, Jeff Auld, Ameer Bailey, Charleen Bearup, Gina Billeter, Erika Glocker, Chandra Guirgis, Lina Houtz, Michelle Langevin, Cameron Mattingly, Christina Money, Christelle Rouse, Carrie Skube, Lois Yoon, Theresa Jenkins (zoom), Sneha Prasad (zoom), Vrushali Korde (zoom), and Vani Vegesna (zoom).

**Minutes Approval:** Jaime Shachter requested changes to September Minutes; under Other Business Dabni McCrary changed to McCrary and add “and approve meeting minutes electronically” to Bylaws Review & Update. Motion to vote by Gina Billeter and second by Carrie Skube. September 2022 Meeting Minutes were voted on and unanimously approved with changes.

**Report of the Executive Board:**

**Treasurer – Lina Houtz**

September Financial Report

- Beginning Balance: \$56,596.54
- Total Income = \$4,816.55
- Total Expenses = \$4,360.12
- Outstanding Checks (5) = \$1,443.63
- Reconciled Checks (4) = -\$488.15
- Ending Balance = \$58,008.45

**President – Ameer Bailey**

- Board introductions
  - Board members and chairs will be wearing Starfish Buttons at all school events to be visible to parents/students looking for help.
    - Christelle Rouse: Fall Fundraiser
    - Gina Billeter: Recording Secretary
    - Chandra Guirgis: Spring Fundraiser
    - Lina Houtz: Treasurer
    - Theresa Jenkins: Year Round Programs
- Building Community
  - PTO Coffee meet up at Mini Bar was a success & had a decent turn out. Our new Assistant Principal Ms. Alford joined us for the social.
  - PTO Playground play date in September had about 20 students
- Volunteers

- Stem Fundraiser: A big shout out to all volunteers, it was a great turn out.
- Donuts with Dudes: We have only posted on FaceBook for volunteers. We still need more volunteers for the second day Thursday the 13th.
- Class shirts: We are still waiting on class shirts to arrive. Ameer has put in a request to rush order Kindergarten & First Grade shirts in anticipation of next week's field trips. We are hoping to receive them by this coming Tuesday.

### **Principal Report – Cameron Mattingly**

- Communication: Be sure to check out the weekly newsletters since there is a lot happening this month
- Planning on having the Perfect FSA Score party on October 10th for any students who receive a perfect score on their FSA. There will be a game truck & refreshments.
- Buddy Program activity planned for October 31st for students to meet their buddies.
- The Beaches Resource Center is hosting their Annual Luau at The Local on October 16th. Tickets are \$35. JBE is donating a "Travel Themed" Basket for auction. Any basket donations are due Monday October 10th to Ms. Camacho.
- Friday October 14th will be a school day so please send the kids to school this day.
- Fall Picture Day is October 19th - dress your best.
- 100 Mile Club kick off run is scheduled for Saturday October 15th TBA at JBE track. The first school run will be Wednesday October 19th. Recess runs will begin on the 19th as well.
- Red Ribbon Week (**Reported by Assistant Principal Ms. Alford**)
  - Monday - Sign pledge & photo booth
  - Tuesday - Tie Day - Don't get tied up with bad choices
  - Wed - Wear boots Day; Be a leader who gives drugs the boot
  - Thursday - Crazy socks Day
  - Friday - Red sunglasses Day 50 teachers/staff, 630 students,

### **Teacher Report – Carrie Skube**

- Teachers are so very appreciative of all of the donations to stock the lounge. The only small request is to stock more sodas (regular, diet, zero).

### **Correspondence - Alysia Okada (absent) Ameer Bailey reported**

- Thank you letter read from Ms. Guthrie to the PTO thanking the group for the Publix gift card given by PTO
- Volunteers of the month - Cheryl Culp & Mahak Gupta & Chelsea Ross for outstanding job organizing the STEM Showcase and assemblies.

### **Membership - Bhavini Kuverji (absent)**

- Nothing to report

### **New Business - President – Ameer Bailey**

#### **Budget items**

1. Book of the Quarter/Theme:

- Feedback requested from Ms. Mattingly to whether this is a program that we want to continue supporting. It currently costs \$2k per year. Question being is do we still want to use the \$2K for this program or possibly allocate the funds to the teachers to support the yearly theme. Ms. Alford was present in the discussion and agreed to have response by the next PTO meeting.
- Ideas and suggestions discussed:
  - i. Reduce to one book per grade resulting in a reduction from 40 books to 10 books.
  - ii. Ms. Alford suggested to start a book club in the mornings Mondays in the media center and possibly record the readings
  - iii. Mr. Downen to support the reading during Media
  - iv. Create a Teams group for whole school where Ms. Alford could read the book and share online & be recorded and played in class for students who have trouble accessing online.
  - v. Parent volunteer to come in to do the activity with the book.

## 2. Unused funds

- \$200 unused from Health and vision screening
- \$100 made from Jeremiah spirits nights
- \$200 made from science kits. Remaining kits leftover PTO to sell and keep 100% of the profit
- Donuts with Dudes only has a budget of \$800 due to a lack of reporting expenses from last year. The actual cost to run the event is approx. \$1000/\$1200 (400 attendees each day) for food & drinks
- Motion to vote by Chandra Guirgis and second by A. Michelle Alford to give \$400 unused funds to Donuts with Dudes. Voted on and unanimously approved.

## **Upcoming Programs Discussion:**

1. Donuts with Dudes Oct 12-13 – Rachael Calzada
  - a. Still in need of volunteers for Thursday the 13th.
2. Red Ribbon Week Oct 24-28 – Elleleanor Swartz and Erika Glocker
  - a. Photo Booth Monday 24th. Each student will receive a picture at the end of day; looking to add sponsor onto the picture strip
  - b. Committee Request - Friday Red Sunglasses; possible sponsor Mathnasium
  - c. Also considering red and white frozen ice treat; either idea pending finding a business partner sponsor
3. Monster Mash Oct 28 – Christelle Rouse, Dabni McCrary, Eileen Tyrrell
  - a. All set; will be on the back playground from 5-8pm
  - b. Two food trucks Mr. Taco & D&D
  - c. Jeremiahs will be selling at the event
  - d. Free cotton candy and popcorn
  - e. Free face painting, balloon, air tattoo
  - f. DJ & free lighting

- g. Need volunteers monitoring the bathrooms; kids will need parent to go into the bathroom. Or use caution tape to block off hallway access.
- 4. School Improvement Survey - Ameer Bailey
  - a. Ameer will be sending out in November. Looking to attach a dollar amount to each suggestion in order to increase transparency.
- 5. Jeremiah's – Charleen Bearup
  - a. No update
- 6. Southside Social - Ameer Bailey
  - a. Still in planning. Considering using Southside Library space to hold a lot of people off Gate Parkway. The event will be designed for parents only. Ideas to increase participation is having Trivia broken up by grade level.
- 7. Veteran's Day Nov 10 – Ashley Smith; no update.
- 8. In-school cultural assembly Nov 30 -
  - a. Ideas include Fashion show, showcase of cultural dance and looking for restaurants to donate cultural food. All need to be approved.
  - b. Explored the suggestion to have judges for fashion show but group agreed not to have any judging.

Other: Social Media – Sneha Prasad and Amra Mesic

- PTO has decided to only post about JBE upcoming events on our private social media pages. After the event has taken place, we will post event details and pictures to our public social media pages. This is in an effort to protect the safety of our students.
- Looking for ideas on how to efficiently scrub or clean our social media follower back log. Please direct any suggestions to Ameer Bailey.

### **Unfinished Business:**

School Improvement Purchases – Jamie Shachter and Kara Scremin

- In process of getting lights installed and waiting on light board.
- Butterfly garden will soon have gate so parents can have lunch with kids. The district is installing the gates so timing of the project is not in our hands.

### **Completed Programs Report Out:**

1. Fall Fundraiser (STEM September) – Christelle Rouse and Stacy Znamirovski  
\$19,771 Raised; The Zoo assembly for top winning classes was loved by all.
2. Invention Convention – Vani Vegesna
  - Bolts and Bytes feedback was for each project to be assigned a number would be helpful next year.
  - Parent feedback was more clarification on directions & that students will not present projects to judges.
3. Science Assembly and Science Night – Mahak Gupta and Chelsea Ross
  - Great success; Suggestions for next year include to change sign in process since it created a major traffic jam entering the building. Possibly have volunteers sign families in while they are standing in line. Another suggestion was to have food

trucks available for the hour leading up to the event and allow families to gather on the front playground.

### **Year-Round Programs Report Out:**

1. Beautification – Teresa Jenkins, Christina Money
  - Meeting with Ms. Mattingly for a to-do list for the landscaping
  - Starting Butterfly Garden clean up soon; looking at Fridays for clean up days
  - Planting around the school
  - Clean track
2. Homeroom Parents – Sneha Prasad (absent) reported by Ameer Bailey
  - Ms. Fraizer is requesting a gifted HR parent - Chandra Guirgis, Charleen Bearup and Sneha Prasad volunteered
3. Wellness – Jamie Shachter (absent) reported by Ameer Bailey
  - Smith, Johnson, Billard, and Davis need HR parents
  - Lessons in most classes have already begun
  - Buddy Program have matched kids and planning event for October 31st
  - Survey planned for students on wellness activities
  - The Beaches Resource Center Luau at the Local on October 16th
  - Tropical Smoothie has agreed to sponsor Wellness Committee
4. Art Enrichment – Christina Money
  - Taking volunteers for Ms. Toomey
  - Starting Facebook group to share ideas & Pinterest
5. Photo – Amanda Chapman (absent)
  - November 30th is last day to be guaranteed a book so order now!!
6. Business Partners – Charleen Bearup
  - Created beautiful thank you frames to all 24 business partners with student painted Starfish to hang in their storefronts. Please share pictures if you see the frames while you are out and about.
7. Website/Social Media – Sneha Prasad
  - Nothing to report

### **Other Business:**

Scholastic book fair will not be held this year due to the new Florida legislation. We are looking for ways the school can recoup some of the funds lost by not having this year's fair if not rescheduled for the Spring. The status of the book fair for next year has not yet been decided.

### **Announcements:**

Next Meeting is Friday, November 4, 2022 8:45am

Save the Dates

- Donuts with Dudes Oct 12-13 7:00-8:15am
- PTO Playground Play Day Thursday, Oct 20 3:00-3:30
- Monster Mash Friday, Oct 28 evening

<http://fojbe.com>

[https://www.facebook.com/friendsofjaxbeachelementarypto/  
fojbepresident@gmail.com](https://www.facebook.com/friendsofjaxbeachelementarypto/fojbepresident@gmail.com)

**Meeting Adjourned:** The meeting was adjourned at 10:19 AM.

Gina Billeter 10/7/2022

Gina Billeter  
Recording Secretary