

FOJBE PTO Meeting
Friday, November 4, 2022 – 8:53 AM
JBE Cafeteria and ZOOM Virtual Meeting

Call to Order: A FOJBE PTO Meeting was held in person and Zoom in Jacksonville, FL on Friday, November 4, 2022. The President, Ameer Bailey, called the meeting to order at 8:53 AM. Quorum was established.

Roll Call/Quorum: The following people were in attendance: A. Michelle Alford, Ameer Bailey, Gina Billeter, Stephanie Deverson, Chandra Guirgis, Dawn Hawn, Michelle Langevin, Alysia Okada, Carie Skube, Kara Scremin, Lakshmi Kumar. Zoom attendees: Alana Ellis, Amanda Chapman, Lina Houtz, Charleen Bearup.

Minutes Approval: Motion to vote by Stephanie Deverson and second by Kara Scremin. October 2022 Meeting Minutes were voted on and unanimously approved.

Principal Report – Cameron Mattingly (Absent reported by Ms. Alford)

- Announcement for this year's Saturday Showcase will be January 7th at JBE
 - In years past, the School Choice Expo was done at the Prime Osborne Center. However, it cannot be held there this year due to construction. Individual schools are now required to host tours instead.
 - Parent volunteers needed!!!! Tour training will be in December (date TBA) ALL PARENTS MUST ATTEND TRAINING TO BE A TOUR GUIDE. We will have 4 tours that day, one hour each, with 45 minutes in-between each tour. We will put out a sign up genius when there is a definitive time for the December training.
 - Due to this offering, weekday tours will be limited to two in-person and one virtual.
- Veterans Day - we still need military speakers, would consider doing it virtually or possibly pre-record the talk on Flip to be played for the students. We may need to combine classes and/or grades for the speeches due to the low volume of speakers.
- Thanksgiving luncheon coming up on November 22. It can be held either in the cafeteria or the front playground pavilion. Parents are not permitted to sit at the cafeteria tables however they are permitted to sit and use our stage. We have decorations for the event.

Teacher Report – Carie Skube

- All good
- Survey: Discussed the survey and ideas to gain more teacher participation. Some thoughts would be to get entered for a raffle when teachers screen shot their completion screen and send to Ms. Skube. PTO requested teachers share the survey in their class's email/newsletter (once finalized).
 - Goal is to give a range of options with costs for a more realistic picture of what we can afford vs. just a wish list.
 - Tree planting was suggested as an option for more shade since sunshades are a large investment of approx. \$60K. The school is working with the district to have trees planted.

Report of the Executive Board:

Treasurer – Lina Houtz (Zoom)

October Financial Report

- Beginning Balance: \$58,008.45
- Total Income = \$26,448.03
- Total Expenses = \$9,508.45
- Outstanding Checks (7) = \$1,804.18
- Reconciled Checks (2) = -\$860.80
- Ending Balance = \$75,891.41

President – Amee Bailey

- Three Goals:
- 1.) Building Community - Monster Mash & People's Fair really brought the kids and caregivers together last month
 - Discussed the option to use each grades's PBL as an opportunity to share/present to the school (similar to the People's Fair). Third grade does Math Town, the could invite other grades and classes tour.
- 2.) Increase Volunteerism
 - We are having record numbers of volunteers and want to keep the momentum going. Monster Mash and People's Fair had great turn outs. Hope to get a good number of volunteers for January's Showcase Tours.
- 3.) Documentation
 - The goal is to have Cheryl Culp collect the forms from Chairs to give to the new Chairs the following year.

Correspondence - Alysia Okada

- Thank you letter read from Ms. Guthrie to the PTO thanking for all the supplies during her tenure at JBE. She will be retiring this November.
- Volunteers of the month - MONSTER MASH CREW Christelle Rouse, Dabni McCrary, Eileen Tyrrell (looking for people to chair for next year)

Membership - Bhavini Kuverji (absent)

- Nothing to report

New Business - President – Amee Bailey

Budget items

- Reminder to request reimbursement as soon as possible

Upcoming Programs Discussion:

1. School Improvement Survey - Amee Bailey
 - a. Amee will be sending out survey this month. Looking to attach a dollar amount to each suggestion to increase transparency.

2. Veteran's Day Nov 10 – Ashley Smith (Absent) Ameer Bailey
 - a. PTO planning breakfast for the Veterans before the Flag Ceremony (Maple Street order has been placed)
3. PTO Teacher Breakfast - penciled in for Nov. 18th
 - a. Trailer Bridge Logistics is graciously donating a gift card for \$250 to Metro Diner (Charleen Bearup - Zoom)
4. Thanksgiving Luncheon Nov. 22 - (addressed by Ms. Alford in Principle Report)
 - a. Ms. Mattingly has approved the use of the cafeteria stage or outside playground.
5. Ms. Guthrie's Farewell Celebration Nov. 29 - Ameer Bailey
 - a. Ms. Guthrie's last day is November 30th
 - b. Event will be from 3-4pm in Library; cake to be served
 - c. Requesting photos of art projects from students to create gift for Ms. Guthrie; please send to Nathalie Potts
6. In-school cultural assembly Nov 30 morning - Lakshmi Kumar
 - a. Students in the fashion show need to be at school on time and dressed; 8:30/8:45 Must end by 10:25 (two-45 minute assemblies)
 - b. Students only in attendance; parents can sign up for volunteers to be a part of the morning (as long as they have DCPS clearance)
 - c. Possibility to record on Zoom or FB to give parents the opportunity to watch
 - d. Dance Studios are scheduled to perform different cultural dance; Belly, Bollywood, Salsa, etc. Dressed in cultural clothing.
 - e. Kids will sign up for the fashion show/walk in authentic clothing to do a walk to represent a specific culture. You do not need to be of that culture, however the student needs to appropriately represent that culture in authentic clothing.
 - f. Event will conclude with cultural awareness presentation; suggestion to tie in continent with the culture to tie to school theme
 - g. Lakshmi would like to have parents recommend individual wrapped snacks from their culture to share during the assembly
 - h. Student Volunteers = 10 per culture; want mix of gender and grades
 - i. Idea - let kids dress up in the audience to feel involved and will be asked to stand
 - j. Sign up will be sent out by Ameer Bailey soon.
7. Southside Social Lunch - Vrushali Korde and Sneha Prasad (absent) Ameer Bailey
 - a. December 9th 11:30-1:30 at One Night Stand
 - b. Will be sending out an email invite and on Facebook to RSVP
8. Parent Group for Gifted Students - Ameer Bailey
 - a. 27 responses so far from interest survey
 - b. Would like to utilize staff experts
 - c. Looking at a 8-9am time slot in the STEM room
 - d. Initial agenda = to build community, talk about what gifted is at JBE, have resource handouts, and have opportunity to have anonymous questions written down and read aloud for group feedback

- e. This group is not on how to be staffed gifted. It is for parents of students who are already staffed gifted and is aimed to be a parent support group
- f. There is no date scheduled yet

Unfinished Business:

School Improvement Purchases – Jamie Shachter and Kara Scremin

- AV equipment is finished and fully paid. Next step is to schedule training

Completed Programs Report Out:

1. Donuts with Dudes - Rachael Calzada (absent) Amee Bailey
 - a. Increased budget; have a little extra
RSVP was not useful; need to just estimate in future
2. Class Shirts - Melissa Clapp (absent) Amee Bailey
 - Shirts went out
 - Parents are still wanting shirts; how to fix this? Idea suggested to create a checklist of 'to do' with deadlines on our PTO website and to be included as a handout in the orientation packet at the beginning of the year
 - PTO had a great shirt swap and will want to do one next year; possibly have it run by parents instead of PTO
3. Fall Pictures - Lois Yoon (absent) Amee Bailey
 - a. Successful day; nothing new to report
4. Red Ribbon Week - Eleanor Swartz and Erika Glocker (absent)
 - a. Would prefer a single point of contact from the school in the future
 - b. There was a scheduling conflict with 5th grade field trip
 - c. Would like to have known kids would take photos AFTER lunch and shift timing back 20-30 minutes since we pay by the hour
 - d. Photo booth was a big hit
5. Monster Mash - Christelle Rouse, Dabni McCrary, Eileen Tyrrell
 - Great success; looking for volunteers for next year
 - Over 600 attendees

Year-Round Programs Report Out:

1. Beautification – Teresa Jenkins, Christina Money (absent)
 - No report
2. Wellness – Jamie Shachter (absent) reported by Amee Bailey
 - Davis classroom still needs parent volunteer
 - 331 buddies = something they need to sign up for at beginning of year; suggestion to be better explained to kids before sign up.
 - 4th and 5th graders will be given a survey during library time
 - Candy drive is going well.
3. Art Enrichment – Christina Money (absent) Amee Bailey

- Going well; online communication is going great.
4. Photo/Yearbook – Amanda Chapman (zoom)
 - Reminder: Deadline for 5th grade parents for baby pictures is November 4
 - December 2 is the deadline for Poetry Contest for 5th graders
 - January 27th is the deadline for Ads
 - November 30th is the deadline for a personalized yearbook & to be guaranteed a yearbook; Prices go up after this date
 - Social media blasts are going out (have gone out)
 - It is being communicated through HR parents as well
 - Request for pictures from the People's Fair
 - This year's play will more than likely not be able to be in the supplement of the yearbook due to the May date.
 5. Business Partners – Charleen Bearup (zoom)
 - Metro Diner gift card for \$250 is being given from Trailer Bridge Logistics for staff breakfast
 - Looking for partners to donate gift cards for future events this year.
 6. Website/Social Media – Sneha Prasad (absent) Ameer Bailey
 - Stacy Derleth will be taking over the website responsibilities. She currently works as a Librarian at the Discovery School and manages their website as well.

Other Business:

Michelle Langevin suggested to start an all in membership option next year for PTO. This would include a one time payment for all of the PTO items such as membership, car tags, class shirts, JBE swag, and general donation.

Consider membership incentive for joining PTO such as homework pass, lowest grade bump pass, or earning starfish. Would need to be worked out with administration.

Announcements:

Next Meeting is Friday, December 2, 2022 8:45am

<http://fojbe.com>

<https://www.facebook.com/friendsofjaxbeachelementarypto/>
fojbepresident@gmail.com

Meeting Adjourned: The meeting was adjourned at 10:17 AM.

Gina Billeter 11/4/2022

Gina Billeter
Recording Secretary