

FOJBE PTO Meeting
Friday, May 5, 2023 – 8:49 AM
JBE Cafeteria

Call to Order: A FOJBE PTO Meeting was held in person in Jacksonville, FL on Friday, May 5, 2023. The President, Ameer Bailey, called the meeting to order at 8:49 AM. Quorum was established.

Roll Call/Quorum: The following people were in attendance: Ameer Bailey, A. Michelle Alford, Gina Billeter, Amanda Chapman, Stephanie Deverson, Lysia Okada, Chandra Guirgis, Cheryl Culp, Crystal Biggs, Lina Houtz, Theresa Jenkins, Jaime Shachter, Kyli Shores, Kara Scremin, Carrie Skube and Lois Yoon.

Minutes Approval: Motion to vote by Jaime Shachter and second by Lysia Okada. March, 31 2023 Meeting Minutes were voted on and unanimously approved.

Principal Report – Cameron Mattingly

- Thank you to all volunteers for this testing period. All the hall monitors and proctors have been very helpful.
- Currently in the middle of voting on Teacher of the Year for this year. Finalists are Ms. Cheanvechai, Ms. Williams, Ms. Heideman, and Ms. Rieber.
- Read USA May 19th: every student will receive 2 free books. Facilitated by Mr. Downen.
- Graduation has been scheduled: Kindergarten Tuesday May 23rd 9:00am, 5th Grade Wednesday morning of May 24th.
- Final rehearsals are this week for the play. In-school productions are next Monday and Tuesday, parents are not permitted to attend during the in-school productions; Evening performances Thursday & Friday. Tickets are available and proceeds help support next year's production costs.
- May 18th New Parent Orientation 5:30-6:30. More teacher volunteers this year and students allowed to attend. 160 total new families.
- Final 100 Mile Club is May 12th for certificates and miles. Last shirt marking party on May 22nd. Volunteer meeting for next year's 100 Mile Club is on May 18th 8:00am in the STEM room, please come to volunteer! They are looking for a primary coach for next year. Last weekend run is the 14th. Lots of planning and support over the summer to make sure runs will start closer to the beginning of school.
- Special thank you for staff appreciation week!! There has been great feedback from all the staff.
- The final budget for next year: We have been 30 teachers but cut to 29 which means dissolving a 2nd grade class and unfortunately losing 2 teachers because our Instructional Coach position is also going away. Student to Teacher ratio increased to 22 for primary and 24 for intermediate. Decided to dissolve one front office person to buy back a paraprofessional to service our students. Larger class sizes next year = more friends and more volunteers :)

Teacher Report – Carie Skube

- Everyone loved Staff Appreciation Week! Stephanie Deverson was a rock star! Loved having it a week earlier than last year to celebrate before state testing started.
- Carnations were cute but fragile. The teachers loved seeing who was sending them. Ms. Skube did not hear about any complaints as far as teachers feeling they did not receive a carnation since every staff member received at least one flower.

Report of the Executive Board:

Treasurer – Lina Houtz

April Financial Report

- Beginning Balance: \$83,912.10
 - Total Income = \$61,526.10
 - Total Expenses = \$6,350.25
 - Outstanding Checks (9) = \$1,152.65
 - Reconciled Checks (2) = -\$546.19
- Ending Balance = \$139,694.41
- Detailed report on the website

President – Ameer Bailey

- Motion to vote on PTO membership cost and car tags for next year. Kara Screamin motion to vote, second Lysia Okada on \$10 for membership and \$12 for car tag. Unanimously approved.
- School Improvement Funds (detailed report on website):
 - Discussed a breakdown of the Starfish Sprint Funds.
 - \$32,191 total available after expenses, bonus teacher grants, 5th grade allocation and PTO for next year.
 - School Improvement Options:
 - Enrichment: Supplementary Curriculum = \$7,000
 - Support: Printer Toner (supplement \$5,500 budgeted) = \$1,000
 - Enrichment: Part-time resource (25hr/wk) = \$14,000
 - Improvement: Water filling station upstairs = \$4,000
 - Enrichment: Playground Play equipment (Supplement \$700 budget) = \$700
 - Support: Safety cones (20) = \$600
 - Improvement: Bathroom Refresh (Chandra Guirgis) = \$4,700
 - Motion to vote on budget for next year. Jaime Shachter motion to vote, second Amanda Chapman. Voted on and unanimously approved.

Correspondence - Lysia Okada

- Ms. Desantis and Ms. Farrell sent thank you card/email for staff appreciation week the the PTO.
- Stephanie Deverson Volunteer of the Month!! For all of her work on Staff Appreciation week and all of the work during the year for our teachers and staff.

- Lina Houtz Volunteer of the Month! Always going above and beyond with all of her time and effort!
- Ms. Alford sent a thank you to PTO for a great year!
- Thank you gifts and recognition for this year's PTO board.

New Business - President – Amee Bailey

2023-2024 Board Election - Amee Bailey

- **Motion to vote on the slate by Gina Billeter and second by Lysia Okada. Motion approved unanimously.**

2023-2024 Program Chair Openings - Looking for volunteers!!!

- Advocacy
- Summer Reading
- Literacy Week
- New family experience
- Homeroom Parent
- School Pictures
- Donuts with Dudes
- Thanksgiving Luncheon
- Cultural Assembly
- First Day Social
- Magnet Tours
- Family Field Day
- Play Day
- Muffins with Misses

Upcoming Programs Discussion:

1. Muffins with Misses May 11th & 12th
 - a. We need volunteers; sign up genius is available
2. Ms. Selby's Retirement Party May 19th 3:15- 5:30

Unfinished Business: Brief Discussion Please

Completed Programs Report Out:

1. Spring Dance March 31 - Eileen Tyrell
 - Requests to have it end earlier next year by 8:00pm
 - Approximately 200 students attended
 - Requesting to keep balloon budget for next year however they are no longer used for graduation & are a high expense
2. Staff Appreciation Week April 24-28 - Stephanie Deverson
 - Wonderful success!

Year-Round Programs Report Out:

1. Wellness - Jaime Shachter
 - We still need more Positive Posters for testing, sign up genius link
 - We had a successful Trash to Treasure this year with lots of prizes and stickers from Beaches Go Green.
 - A teacher survey will be going out soon to get feedback for next year.

2. Art Enrichment - Christina Money (absent; no report)

Other Business:

Wednesday May 17th will be delivery day for Yearbooks.

Announcements:

Next Meeting will be September 2023

<http://fojbe.com>

<https://www.facebook.com/friendsofjaxbeachelementarypto/>

fojbepresident@gmail.com

Meeting Adjourned: The meeting was adjourned at 10:25 AM.

Gina Billeter 05/05/2023

Gina Billeter

Recording Secretary