**FOJBE PTO Meeting Friday, October 6, 2023 – 8:45 AM JBE Cafeteria**

**Call to Order:** A FOJBE PTO Meeting was held in person in Jacksonville, FL on Friday, October 6, 2023. The President, Stephanie Deverson, called the meeting to order at 8:45 AM. Quorum was established.

**Roll Call/Quorum:** The following people were in attendance: Stephanie Deverson, Amee Bailey, Anitra Alford, Kyli Shores, Lynda Taylor, Lysi Okada, Bhavini Kuverji, Crystal Biggs, Reshan Chua, Audrey Sandels, Francie Hallahan, Gina Billeter, Michelle Langevin, Alysia Okada, Jena Pugh, Elizabeth Eidel-Bato, Emily Jaudon, Alysia Okada, Jaime Shachter, Gina Biliter, Cameron Mattingly

**Minutes Approval: September Minutes Approved. Motion to vote by** Amee Bailey, **Motion seconded by Alysia Okada. Meeting Minutes were voted on and unanimously approved.**

**Report of the Executive Board:**

President- Stephanie Deverson

There were 2 Volunteers of the month- Chandra Guirgis and Stacy Znamirowski

Treasurer- Kyli Shores

**Financial Report:**

September Financial Report- Kyli Shores

Beginning Balance: $78,815.32

Total Income = $4115.00

Total Expenses = $7,471.65

Outstanding Checks (2) = $1,801.10

Reconciled Checks (2) = -$2,348.10

Ending Balance = $78,815.32

Detailed report on the website

**Principal Report-** Cameron Mattingly

* October is a busy month filled with events. We have Skate Station fundraiser, buddy event (buddies will meet and bring a treat), rescheduled vision and health screenings, and Panera Night (purchase to raise funds for JBE).
* Ms. Mattingly will be absent a few days in October for training. Teacher planning day is October 16, 2023 (school closed to students).
* Report cards will be provided via Focus. There will be no paper report cards, unless you opted in to receiving them.
* BRC-Beaches Resource Center- Aids DCPS/Hazel health in mental health and health services for students.

Big fundraiser for BRC coming up:

Local Luah 10/22 4-7 attend to support BRC

Plan to put together a School “Space” gift basket- Please drop off gift card donations in front office and write: Attention to Wellness. Discussed providing more information about what the BRC organization is when requesting support for organization or announcing information on Luah.

Teacher Representative-Ms. Taylor-

* Loved graphs for STEM fundraiser, information was shared well through many outlets, things were easy to use and did not take a lot of teacher participation to be successful. Teachers were able to support fundraiser with little effort on their part.
* Teachers not able to access google forms PTO has been using. Teachers must do anything that comes from google at home (not ideal).

Possible solution-utilize Microsoft program 365 or cheddar up forms. Ms. Taylor is checking to see if Cheddar up will work.

**New Business -** Brief Discussion Please

1. Donuts with Dudes Oct 12-13- Rachael Calzada

Still need more volunteers. Specifically, Friday. Sign up will be sent out through Ms. Mattingly’s email.

1. Red Ribbon Week Oct 23-26- Elleanor Swartz and Erika Glocker- Ms. Alford mentioned pictures are coming back this time. (Kids loved it.) The rest of the week will be dress up days, for example, wear boots.
2. Monster Mash Oct 20- 3 face painters, balloon and tattoo artist. Photo booth selfies (will send pictures via email). Flyer went out, but not posted to blooms yet. Working on “lighting” for event still. Need construction industrial lights at least 2-3. Police officer possibly for security to ensure only JBE students and families are attending.
3. Veteran’s Day Nov 9- Ashley Smith
4. In-School Cultural Assembly Nov 29- Run through of assembly make sure it doesn’t interfere with play auditions, which have been during the same time in past.

**Unfinished Business:**  Brief Discussion Please

Completed Programs Report Out:

1. Fall Fundraiser (STEM September)-Stacy Znamirowski

Lanyards went out to top fundraiser in class.

Zoo assembly taking place Oct 25th.

Suggestion to reward participation by providing an advantage or activity. Stem teacher encourages participation and then they get a treat. Popcorn or treat to reward participation?

1. Invention convention- Judging process improved from past. Library was full of projects. Increased participation. Suggestion to see what the projects were when winners were announced or a description of project during announcement.
2. Science night- Successful event/great turn out. Suggestion to not do show. QR codes worked but maybe label better? Teachers did a great job with project. Food was great and teachers gave shout out about dinner after.

An improvement would be to get food here earlier, so teachers could get food before event. (People decided to get food at end of event when teachers were ready to leave.)

1. Playground- coffee chat, great information share. Will do again. JBE may begin getting new families quarterly.

**Announcements:**

* Starfish sprint still needs more volunteers.
* Will be showing QR code lanyard at 100 mile club this weekend.

100 Mile club- Considering QR code that tracks and records miles. Discussed ways QR code could be displayed, instead of using popsicle sticks. Possibly on child’s backpack?

* Business Partners apprentices for next year. Hopefully in place before spring.

Next Meeting is Friday, November 3, 2023 8:45 am

<http://fojbe.com>

<https://www.facebook.com/friendsofjaxbeachelementarypto/>

[fojbeptopresident@gmail.com](mailto:fojbeptopresident@gmail.com)

**Meeting Adjourned:** The meeting was adjourned at 09:49 AM.

Crystal Biggs 10/06/2023

Crystal Biggs

Recording Secretary